

# CentreStage

## ROLLESTON

### Code of Conduct

The purpose of this code of conduct is to inform all cast, crew and others involved with CentreStage Rolleston what we expect from our theatre team during the rehearsal and run of the show.

This ensures all who take part get to enjoy the experience equally.

#### Behaviour, Hygiene and Attitude

- Everyone is expected to act honestly, conscientiously, reasonably, and in good faith at all times.
- No cast or crew are to be under the influence of alcohol or recreational drugs during rehearsals or performances.
- Respect your team. Bullying and harassment are unacceptable. Please ensure you are inclusive, supportive, and encouraging of the other cast and crew.
- Respect the creative team. Follow direction, and only talk when it is appropriate.
- No photos or videos are to be taken in the dressing room.
- Use a roll-on antiperspirant deodorant, and wear clean socks and underwear daily.

#### Show Rehearsal

- Ensure your phone is on silent during rehearsals.
- Be at every rehearsal you are called for at the agreed times. Be punctual and ready to start on time.
- Inform the Production Manager if you are unable to attend a rehearsal.
- Wear appropriate clothing and footwear for rehearsals.

#### The Space

- Respect the theatre and rehearsal spaces by cleaning up after yourself, including your personal belongings.
- Respect property by not touching or borrowing things without permission and only using equipment for its intended use.
- Put your own costumes and props away correctly.

#### General

- Do not act in any way that may bring the society or show into disrepute.
- Respect our audience by not discussing internal show politics with the wider community.
- Following health and safety policies, including signing in and out of rehearsals, incident reporting and guidelines around smoking and consumption of alcohol.
- Follow the company's social media policy, always asking fellow cast members before posting on secure social media pages.
- Do not make any unauthorised statements or comments to media outlets.
- Check with the Production Manager before sharing any photos or content as we are often bound by Licencing rules.
- Cast and crew are expected to help with pack-in and pack-out.

The Production Manager will discuss concerns confidentially in the first instance, and a plan of action will be identified which serves the best possible outcome for all parties involved, including the show.

Any complaints will be handled professionally and confidentially, and should be brought to the Production Manager or to the CentreStage Rolleston President.